

APPLICATION FORM

Date :

To,

The Secretary General
Bihar Chamber of Commerce & Industries
Khem Chand Chaudhary Marg
PATNA – 800 001

Dear Sir,

I/We.....request you to kindly permit us to use your Sahu Jain Hall / Committee Room / Udyamita Vikas Sabhagar / Udyamita Samvad Kaksh on from(hours of occupancy).....for the purpose of holding.....

The terms and conditions of reservation as given are acceptable to me/us. I/We stand guarantee to hand over the Sahu Jain Hall / Committee Room / Udyamita Vikas Sabhagar/ Udyamita Samvad Kaksh in the original condition and undertake the responsibility of the re-imburement for any damage caused to the accommodation reserved for me/us.

The service charges and the requisite caution money will be paid by me/us in advance immediately after confirmation of reservation.

The caution money so deposited by me/us may be returned after adjustment of extra charges or damage caused, if any.

Thanking you,

Yours faithfully,

1. Signature.....
2. Designation.....
3. Name & Address of Organization...
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.....
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Telephone No.....
Mobile No.....